

CITY OF WICHITA 2021 NEIGHBORHOOD CLEANUP PROGRAM

Attached is the 2021 Neighborhood Cleanup application and instructions.

Applications will not be accepted later than April 30

Free Neighborhood Cleanups

Any neighborhood where at least a portion of the area falls in the “very low to moderate” income bracket will qualify for a **no-cost City funded** cleanup.

NEIGHBORHOOD AVERAGES of COMBINED HOUSEHOLD INCOMES	
<u>VERY LOW</u>	9,849.00 – 22,180
<u>LOW-MODERATE</u>	22,180.01 – 44,360
<u>MODERATE</u>	44,360.01 – 88,720
HIGH	88,720.01 – 208,594

Due to a significant increase in disposal costs and COVID-19 related revenue reductions, the City has had to make changes to the neighborhood cleanup program. Cleanups will be provided to eligible neighborhoods on a “first come, first served” basis and will be supported until funds are exhausted. Applications will be given scheduling priority based on the order in which they are received and whether or not the neighborhood had a cleanup in 2020. Neighborhoods who select to hold their cleanups later in the year should approach their plans as tentative and understand they may be subject to cancellation should the budget be expended prior to their scheduled date. **The City is no longer able to offer the Dollars for Doers program** (25% of the cleanup costs paid by the neighborhood & 75% paid by the City). Neighborhoods who have utilized this subsidized program in the past may contact the Neighborhood Cleanup Facilitator for information about working directly with vendors to schedule their own cleanups.

PROGRAM GUIDELINES and APPLICATION PROCESS

Neighborhoods are responsible for enlisting their own volunteers, disseminating information to the residences of the cleanup area, and organizing the event. Groups wanting to have a cleanup where there is no neighborhood association or HOA can apply for a cleanup in their neighborhood as small as a 6-block area. When requesting equipment, please keep your requests to a minimum. Excessive equipment orders will be denied based on previous year’s records. Informed citizens and volunteers is what makes a great and flawless neighborhood cleanup.

Each request is reviewed on an application basis, needs of the neighborhood, and available funding.

IMPORTANT ADMINISTRATIVE ITEMS

- ☞ The scheduling team will attempt to give neighborhoods their first or second choice of dates, but that may not always be possible.
- ☞ All cleanups must end ON TIME. If you are concerned about running past noon, then plan accordingly and start your clean up earlier or reduce the size of your area. The number of volunteers and the equipment requested make a HUGE difference in the size of your cleanup. For each packer truck you should have a minimum of 3 volunteers; 2 volunteers need to be assigned to each skid (roll-off dumpster). Do not take on more than you can do in a 4 – 5 hour time period. ALL cleanups end at NOON (12:00 pm).

IMPORTANT OPERATIONAL ITEMS

- ☞ Anything set out for the cleanup must be bagged, boxed or bundled. Volunteers will not pick up scattered household trash. The purpose of the cleanup is to pick up large items that are costly to dispose of. Household trash should be picked up as a part of your regular trash service; and therefore will not be collected.
- ☞ No trash carts will be emptied. Trash carts are part of residents' regular trash service and will not be emptied as a part of the neighborhood cleanup.
- ☞ All tree waste and brush **MUST BE BUNDLED** if being picked up by a packer truck. Bundles need to be tied/secured and should be no more than 4 feet long and no more than 12 inches in diameter. Tree waste that is hauled to skids does not have to be bundled. Large tree trunks, over-sized logs, and un-bundled tree waste will not be picked up. These items will be left behind if not bundled properly and will be the property owner's responsibility to remove.
- ☞ You **MUST** work with a metal recycler/scrapper and provide their name and phone number.
- ☞ If City staff is made aware of any resident who charges another party to leave items on their property for the cleanup, the items at that location will not be picked up and it will be up to the resident living there to dispose of them.
- ☞ Truck drivers and volunteers will only pass a residence ONE time. Have items ready the night before the cleanup to ensure they are picked up.
- ☞ Public Works staff will not go to a neighborhood and pick up items following a neighborhood cleanup. It will be the property owner's responsibility to dispose of the items.
- ☞ No CONCRETE will be picked up.

- ➡ No HAZARDOUS materials such as paint, pesticides, appliances with Freon, etc., will be picked up by the contracted waste hauler.
- ➡ All tires must be taken to where the tire truck is accepting tires for your area on the day of the cleanup.
- ➡ **Scheduled cleanups are never canceled due to snow or rain!**

**PLEASE RETURN YOUR APPLICATIONS TO ANY OF THE LOCATIONS BELOW –
EITHER IN PERSON OR BY FAX:**

Atwater Neighborhood Resource Center		Colvin Neighborhood Resource Center		Evergreen Neighborhood Resource Center	
2755 E. 19 th St. N		2820 S. Roosevelt		2700 N. Woodland	
P:303-8017	F: 858-7737	P: 303-8029	F: 858-7738	P: 303-8042	F: 858-7739

CLEANUP TRAINING FOR COORDINATORS AND VOLUNTEERS

All new volunteers and neighborhood cleanup organizers must attend a training session in order to understand the issues and changes to the 2021 neighborhood cleanups. **There will be equipment restrictions this year that the City needs to implement in order to provide continued service for this program!** Training this year is being held online.

SATURDAY, MARCH 20, 10:30 - NOON

Join Zoom Meeting

<http://zoom.us/j/98577144575?pwd=N1psbjhKU3NYQXpCUlpzVDZCWnpqQT09>

Meeting ID: 985 7714 4575

Passcode: 887950

One tap mobile

+13462487799,,98577144575#,,,,*887950# US (CDT)

Dial by your location

+1 346 248 7799 US (CDT)

Meeting ID: 985 7714 4575

Passcode: 887950

Find your local number: <http://zoom.us/u/ab0hx0CEk5>

Questions? Please contact Community Services Representative Rebecca Fields

Phone: 316-573-2771 (mobile) or e-mail at rfields@wichita.gov

2021 NEIGHBORHOOD CLEANUP APPLICATION			
NEIGHBORHOOD NAME:			
DID YOUR NEIGHBORHOOD HAVE A CLEANUP IN 2020?		YES	NO
CONTACT PERSON:	EMAIL ADDRESS:		
2 nd Contact Person:	Email address:		
ADDRESS & ZIP CODE OF MAIN CONTACT PERSON			
PHONE #(s):	2 nd Contact Phone #(s):		
DATE PREFERENCE:	2 ND CHOICE OF DATE:		
IMPORTANT: Skids (roll-off dumpsters) can be dropped off at the site(s) as early as 7 a.m., but Packer Trucks will not arrive until 8 a.m. at your designated cleanup site sites) Packer trucks HAVE to leave the area by NOON. Skids can be picked up as soon as they are full, and you MUST NOT accept more waste after 12 pm.			
EQUIPMENT NEEDS:	# OF SKIDS:	# OF PACKERS:	TIRE TRUCK: YES OR NO
SPECIFIC LOCATION OF SKIDS: (Must provide <u>exact</u> location of skid drop, including which side of the street if not providing a specific address.)			
All tires must be taken to a location where the <u>tire truck will STAY parked</u>. Driver ID may be checked! Tire truck operator has the right to refuse tires from businesses. STATIONARY LOCATION FOR TIRE TRUCK:			
STARTING LOCATION FOR PACKER TRUCKS:			
CLEANUP AREA BOUNDARIES: (This should ONLY include the area where the cleanup will be conducted, not necessarily the entire Association boundaries. Estimate the number of blocks to be served) (Please attach a map of the cleanup area)			
CONTACT PERSON SIGNATURE:		DATE:	
NAME OF METAL SCRAPER:		PHONE:	

NEIGHBORHOOD CLEANUP VOLUNTEER LIST

Recommended to have 3 volunteers per packer truck

Recommended to have 2 volunteers per skid

NEIGHBORHOOD:[illegible]

2021 CLEANUP CALENDAR (Skids/Packers/Tire Truck)

APRIL	3	10	17	24	
MAY	1	8	15	22	30 NO CLEANUPS HOLIDAY WEEKEND
JUNE		12	19	26	
JULY	3 NO CLEANUPS HOLIDAY WEEKEND	10	17	24	31
AUG	7	14	21	28	
SEPT	4 NO CLEANUPS LABOR DAY WEEKEND	11	18	25	
OCT	2	9	16	23	30
NOV	6				



NEIGHBORHOOD CLEANUP CHECK LIST

- VERIFY THE ROUTE THE CLEANUP WILL TAKE WITH THE DRIVERS AND THE VOLUNTEERS.
 - REVIEW ITEMS WITH VOLUNTEERS THAT WON'T BE PICKED UP BY WASTE HAULERS: HAZARDOUS MATERIALS, APPLIANCES WITH REFRIGERANT, CONCRETE, UNBUNDLED TREE WASTE, SCATTERED TRASH.
 - ALL SKIDS AND TRUCKS MUST BE EMPTY OF ANY WASTE BEFORE BEGINNING A CLEANUP. IF THERE IS ALREADY WASTE INSIDE EITHER UPON ARRIVAL, PLEASE REPORT TO THE ORGANIZER ASAP!
 - PICK UP AT CURBSIDE ONLY – DO NOT PICK UP ANYTHING ON PRIVATE PROPERTY UNLESS REQUESTED BY THE PROPERTY OCCUPANT
 - MAKE SURE THERE ARE MONITORS (VOLUNTEERS) AT ALL SKIDS TO PREVENT OVER-FILLING OR DUMPING OF UNAUTHORIZED ITEMS (ITEMS MUST NOT EXCEED THE TOP OF THE SKID). **TO ORDER REPLACEMENT SKID, CALL THE NUMBER ON THE SKID. YOU WILL NEED TO CALL BEFORE 10:30 am.**
 - **ALL TIRES MUST BE TAKEN TO A STATIONARY LOCATION WHERE TIRE TRUCK WILL STAY PARKED. THE LOCATION MUST BE STATED ON YOUR FLIER. TIRES FROM BUSINESS/COMMERCIAL LOCATIONS WILL NOT BE ACCEPTED. THE DRIVER OF THE TIRE TRUCK WILL MAKE ALL DECISIONS ABOUT ACCEPTING TIRES, AND MIGHT ASK FOR AN I.D.**
 - BE SURE TO FILL OUT AND TURN IN THE AFTER-CLEANUP REPORT. FAILURE TO DO SO COULD IMPACT YOUR ABILITY TO HAVE A CLEANUP IN FUTURE YEARS.
 - TAKE A HEAD COUNT OF VOLUNTEERS AND INCLUDE THAT ON THE REPORT FORM. *This is important.*
- **DO NOT PUT OUT SIGNS ON BUSY ARTERIAL STREETS ADVERTISING YOUR CLEANUP. THIS COULD RESULT IN ILLEGAL DUMPING AT YOUR CLEANUP, AND EVEN THE NIGHT BEFORE. MANY "ADVERTISED" CLEANUPS HAVE HAD TIRES FROM BUSINESSES DUMPED IN THEIR NEIGHBORHOODS.**

HANDLE ANY CONFLICT WHICH MIGHT OCCUR IN A PROFESSIONAL MANNER.

Thank you for performing this very important function!

2021 NEIGHBORHOOD AFTER-CLEANUP REPORT

CLEANUP DATE:

NEIGHBORHOOD:

START TIME:

END TIME:

EQUIPMENT ON SITE (Qty. ordered)

SKID(S): _____ PACKER(S): _____ TIRE TRUCK: YES _____ NO _____

HOW WAS YOUR CLEANUP ADVERTISED?

HOW MANY FLIERS WERE DISTRIBUTED?

WERE YOU PLEASED WITH THE CUSTOMER SERVICE OF THE WASTE HAULER EMPLOYEES?

WERE YOU PLEASED WITH THE CUSTOMER SERVICE OF THE PUBLIC WORKS (TIRE TRUCK) EMPLOYEES?

DID YOUR METAL SCRAPER/RECYCLER SHOW UP AND COLLECT ALL METAL ITEMS?

PLEASE NOTE ANY PROBLEMS ENCOUNTERED:

NUMBER OF LOADS TO THE DUMP

SKID(S): _____ PACKER(S): _____ # OF MATTRESSES/BOX SPRINGS COLLECTED: _____

NUMBER OF VOLUNTEERS:

Did you have any skids or packers that were not used?:

PERSON FILLING OUT THIS REPORT:

CONTACT INFO:

(Information for cleanup flyers)

Neighborhood Cleanup!!!

Date:

Time:

Location boundaries: (if using packer trucks be sure to note what time trash must be out at the curb)

- ➡ Anything set out for the cleanup must be bagged, boxed or bundled (except for any furniture or household fixtures). Volunteers will not pick up scattered household trash. Household trash should be picked up as a part of your regular trash service and will not be collected. (If you notice a residence without trash service, please report it to your Community Services Representative.)
- ➡ **No trash carts will be emptied.** Trash carts are part of residents' regular trash service and will not be emptied as a part of the neighborhood cleanup.
- ➡ All tree waste and brush **MUST BE BUNDLED** if being picked up by a packer truck. Bundles need to be tied/secured and should be no more than 4 feet long and no more than 12 inches in diameter. Tree waste that is hauled to skids does not have to be bundled.
- ➡ If City staff is made aware of any resident who charges another party to leave items on their property for the cleanup, the items at that location will not be picked up and it will be up to the resident living there to dispose of them.
- ➡ The packer truck drivers and volunteers will only visit a property **once**.
- ➡ **All tires must be taken to the site where the tire truck has been instructed to park.**
- ➡ NO CONCRETE OR CONSTRUCTION DEBRIS will be picked up
- ➡ NO TIRES will be accepted from a **business or commercial entity**!
- ➡ NO HAZARDOUS materials such as paint, pesticides, appliances with Freon, batteries, CFL lightbulbs, etc., will be picked up

REMEMBER – BOXED, BAGGED OR BUNDLED!

INSTRUCTIONS FOR SKID MONITORS/VOLUNTEERS:

Skid (Roll-off) Information for the neighborhood cleanup

- **NO CONCRETE OR BRICKS**
- **NO TIRES** (**ALL tires have to be taken to the designated drop-off location**)
 - **TIRE TRUCK LOCATION:** _____
- **NO HAZARDOUS** materials such as paint, pesticides, appliances with Freon, batteries, CFL lightbulbs, etc.*
- Close the skid/dumpster before the items begin to spill out. (if it has an end door)
- Do not pile trash higher than the top of the skid, they must be covered for transport.
- To order replacement skids, call **838-4920** before 10:30 am.
- **Place anything metal at the curb or next to skid so the metal scrapper can pick it up.**
- Volunteers have the discretion to ask a driver for their I.D. before allowing them to use the skid.
- It is legal for a neighborhood group to ask for donations, but CANNOT require a donation from those in the neighborhood that are using the service.

Call _____ if you have questions or concerns.
(Name & phone number of neighborhood organizer)

Name and phone number of metal recycler/scrapper: _____

***Only the owner of the hazardous materials can take it to the county's hazardous waste facility at 801 S Stillwell. 316-660-7464**